

**2010 LIBERATION FESTIVITIES CARNIVAL COMMITTEE
GUAHAN ISLAND FAIR**

First Lady Joann G. Camacho & Mayor Melissa B. Savares – Honorary Chairpersons

Angel R. Sablan – Overall Chairman

Mayor Paul M. McDonald, Chairperson, Concessions Committee
(671) 472-6940/ 477-8461 Fax: (671)477-8777

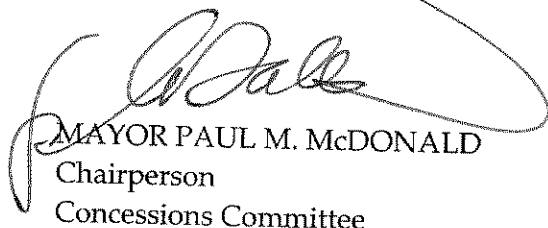
Hafa Adai! Welcome to the 2010 Guahan Island Fair Carnival Concessions bidding process. We thank you for your interest in joining this year's celebration as a concessionaire. If this is your first venture as a concessionaire with the Liberation festivities or if you are an annual supporter of the carnival, we welcome you and we look forward to making this event a success for all of us.

Enclosed is the 2010 Concessions Bid Packet. It is important that you thoroughly familiarize yourself with the 2010 Rules & Regulations in order to insure that your bid submittal is correct, proper, and complete.

Should you have any questions regarding any of the processes, rules, regulations, or requirements pertaining to concessions, please bring your concerns to our attention. Though we are working diligently to make this process simple and concessionaire- friendly, we always welcome your input and suggestions.

Once again, thank you for your interest and we look forward to receiving your bids and joining us as a Carnival concessionaire for the 2010 Liberation Festivities Guahan Island Fair.

Si Yu'os Ma'ase,



MAYOR PAUL M. McDONALD
Chairperson
Concessions Committee

**2010 LIBERATION FESTIVITIES GUAHAN ISLAND FAIR
CARNIVAL CONCESSIONS COMMITTEE
Pre-Carnival Schedule of Activities**

(Dates & Times may alter or change with prior notice)

PRE-BID:

| | |
|--|---|
| April 12-27, 2010 8:00am – 5:00p.m. (Monday to Friday) | Bid Packets available for pickup at the Mayors' Council of Guam, Hagatna, behind Nissan Auto, Suite 111F, J & G Commercial Complex |
| April 21, 2010 - 5:30p.m. | Pre-Bid Conference at Mayors' Council of Guam Office, Hagatna |
| April 27, 2010 -6:00p.m. | Deadline for Bid-Submission at Mayors' Council of Guam Office, Hagatna |
| April 27, 2010 - 6:01p.m. | BID OPENING at Mayors' Council of Guam Office Hagatna |

POST-BID:

| | |
|--|--|
| May 7, 2010 - 5:30p.m. | Acceptance of bids for unsold booths at Mayors' Council of Guam Office, Hagatna |
| May 7, 2010 6:00p.m. | FULL BID PAYMENTS DUE at Mayors' Council of Guam Office, Hagatna |
| May 10-14, 2010 8:00a.m. – 5:00p.m. | Further acceptance of bids and full payment for any unsold or available booths at Mayors' Council of Guam Office, Hagatna |
| May 20, 2010 -Thursday 12 noon | Booth/Concessions Space Assignments at Carnival Grounds |
| May 22, 2010 -Saturday | Commencement of Booth/Concessions Construction |

POST-CONSTRUCTION:

| | |
|------------|--|
| TBA | Utilities Hook-ups, Inspection Clearances and Business License Issuance |
|------------|--|

CARNIVAL TIME:

| | |
|---|---|
| June 23, 2010 Wednesday 6:00p.m. | Carnival Opening Day Ceremonies |
| June 26, 2010 Saturday 6:00p.m. | Liberation Queen Coronation Carnival Grounds |
| June 23- August 1, 2010 | Carnival Period |

**2010 LIBERATION FESTIVITIES GUAHAN ISLAND FAIR
CARNIVAL FOOD CONCESSIONS LIST**

Type of Concession

CONFECTIONARY #1

Ice Cream, Pastries, Pies, Baked Desserts, Cakes

No. Available: 2

Minimum Bid: \$800.00

Common Area Fee: \$600.00

Utilities: \$1000.00 (Power, Water, Waste Water Disposal)

CONFECTIONARY #2

Sno-Cones, Shave Ice , Ice-Keke

No. Available: 2

Minimum Bid: \$800.00

Common Area Fee: \$600.00

Utilities: \$1000.00 (Power, Water, Waste Water Disposal)

CONFECTIONARY #3

Pop-corn, Cotton Candy, Candy

No. Available: 2

Minimum Bid: \$800.00

Common Area Fee: \$600.00

Utilities: \$1000.00 (Power, Water, Waste Water Disposal)

CONFECTIONARY #4

Slush, Smoothies, Fruit Shakes

No. Available: 2

Minimum Bid: \$800.00

Common Area Fee: \$600.00

Utilities: \$1000.00 (Power, Water, Waste Water Disposal)

CONFECTIONARY #5

Specialty Items: Churros, , Funnel Cakes, Pretzels, Malasadas

No. Available: 2

Minimum Bid: \$800.00

Common Area Fees: \$00.00

Utilities: \$1000.00 (Power, Water, Waste Water Disposal)

SOLID FOOD #1 (Chamorro)

BBQ Plate, Authentic Chamorro Food, (NO SHISKABOBS or Kelaguen)

No. Available: 2

Minimum Bid: \$1200.00

Common Area Fee: \$900.00

Utilities: \$1800.00 (Power, Water, Waste Water Disposal)

SOLID FOOD #2 (Chinese)

Authentic Chinese Cuisine (NO SHISKABOBS or Kelaguen)

No. Available: 1

Minimum Bid: \$1500.00

Common Area Fee: \$900.00

Utilities: \$1800.00 (Power, Water, Waste Water Disposal)

SOLID FOOD #3 (Filipino)

Authentic Filipino Food (NO SHISKABOBS or Kelaguen)

No. Available: 1

Minimum Bid: \$1500.00

Common Area Fee: \$900.00

Utilities: \$1800.00 (Power, Water, Waste Water Disposal)

SOLID FOOD #4 (Vietnamese)

Authentic Vietnamese Food (NO SHISKABOBS or Kelaguen)

No. Available: 1

Minimum Bid: \$1500.00

Common Area Fee: \$900.00

Utilities: \$1800.00 (Power, Water, Waste Water Disposal)

SOLID FOOD #5 (Other Ethnic Variety)

Authentic Food of Country Bid For (NO SHISKABOBS or Kelaguen)

No. Available: 1

Minimum Bid: \$1500.00

Common Area Fee: \$900.00

Utilities: \$1800.00 (Power, Water, Waste Water Disposal)

FAST FOODS #1

Hamburgers, Hot Dogs, Steak Burgers, Chili Dogs, Cold Sandwiches, Fries
(NO SHISKABOBS OR CHASERS OR KELAGUEN))

No. Available: 2

Minimum Bid: \$1000.00

Common Area Fee: \$900.00

Utilities: \$1800.00 (Power, Water, Waste Water Disposal)

FAST FOODS #2

Shiskabobs (with or without rice or salad), Corn on the Cob, Chasers, Kelaguen, Poki, Shashimi

No. Available: 2

Minimum Bid: \$1000.00

Common Area Fee: \$900.00

Utilities: \$1800.00 (Power, Water, Waste Water Disposal)

Note #1: All Food Vendors are required to abide by the Rules and Regulations set forth by the Department of Public Health and Social Services and Guam Fire Department and pay for any and all fees incident to obtaining a license to operate your concession.

Note #2: Vendors who bid for more than one(1) food item and are successful in each bid may combine their concessions into one (1) booth. Utilities and Common Area Fees will be charged at the full rate of the concession won PLUS one-half rate each of the second or more concessions combined. The full rate will be assessed at the highest rated fees of the concession won. Vendors who opt to use a separate booth for each food item won will be assessed the Utilities and Common Area Fees published per food concession.

Note #3: All Food Booths are a maximum of 20ft. by 20ft. Please check with Ms . Malou Bumagat, Division of Environmental Health, DPHSS, at 735-7222 for minimum booth requirements. Food Vendors must provide their own tables, canopies and chairs for the use of their customers.

2010 LIBERATION FESTIVITIES GUAHAN ISLAND FAIR GAME OF SKILL CONCESSION LIST

GAME OF SKILL #1

Booth Size: 12ft. frontage by 20ft depth inclusive of a 10ft maximum canopy shade. Any carnival games such as Tic Tac Toe, Balloon Darts, Ring Toss, Duck Pond, Fish N Fun, Mini Basketball, Golf, Treasure Hunt, Tin Can Alley, Ball Toss, Football Throw, Dart Board, etc.

Please check with Carnival Committee if unsure of type of Game you are submitting for a bid.

No. Available: **ONE (1) OF EACH GAME.** Games with the same concept must offer different methods, props and/or rules to be considered as a "non-duplicative" game. Similar games will be addressed at the discretion and finality of the Concessions Committee. Concessionaires with 2 or more game booths under this category will be considered for consolidation in one area but will not be considered as an "over-sized" booth.

Minimum Bid: \$800.00

Common Area Fee: \$500.00

Utilities: \$800.00

Note: If a game requires the use of water that will be obtained from the carnival grounds, there will be an additional charge of \$200 per booth. These booths will also be located at an area close to the water source and for drainage purposes. (THIS APPLIES TO BOTH GAME OF SKILL #1 & # 2.

GAME OF SKILL #2 (Over-Sized Booth)

Booth Size: 20ft. frontage by 40ft. depth inclusive of a 10 ft. maximum canopy shade. Any carnival games such as those identified in Game of Skill #1 but requiring a bigger space.

No. Available: **ONE (1) of each game. NO DUPLICATION.** A duplication of game will be awarded to the highest bid for that game. New games will be addressed at the discretion and finality of the Concessions Committee. Only one (1) game per booth under this category.

Minimum Bid: \$1400.00

Common Area Fee: \$500.00

Utilities: \$900.00

Note #1: Additional space for canopies and/or shade if available will be considered BUT only with the prior approval of the Guam Fire Department and the Concessions Committee.

Note #2: All vendors with containers must indicate such in their bids. (A maximum of two (2) games in a 20ft. container and three (3) in a 40ft. container.

Note #3: A vendor will be assessed ONE AND ONE-HALF (1-1/2) Common Area Fee and Utilities for every two (2) game concessions. However, the Common Area Fees and Utilities of a combination of a Game of Skill #1 with a Game of Skill #2 will be assessed at the Game of Skill #2 rates plus one – half of the Game of Skill #1 rates. Vendors cannot combine booths with other vendors for the application of these rates.

2010 LIBERATION FESTIVITIES GUAM ISLAND FAIR GAME OF CHANCE CONCESSION LIST

COLOR GAME: (20ft. by 20ft. booth)

Must use one (1) ping-pong ball, thrown into a chute onto a wire mesh; squares are separated into three colors. Concessionaires determine the odds paid for colors ball lands on.

No. Available: 3

Minimum Bid: \$5500.00

Common Area Fee: \$800.00

Utilities: \$800.00 (Open-Air)

OVER & UNDER: (20ft. by 20ft. booth)

Must use two (2) dice of any size, rolled, tossed, or dropped into a catch bin. Concessionaires shall determine odds of 2-6 (under), 8-12 (over) and the number 7

No. Available: 1

Minimum Bid: \$2000.00

Common Area Fee: \$800.00

Utilities: \$800.00 (Open Air)

BETO-BETO: (20ft. by 20ft. booth)

Philippine Game with 6 squares on one board.. Each square corresponding to a side of a dice cube. Operator uses 3 dice covered and shaken. Game is won depending on dice and where player bets.

No. available: 2

Minimum Bid: \$12,000.00

Common Area Fee: \$800.00

Utilities: \$800.00 (Open Air)

BIG & SMALL: (30ft. by 20ft. booth)

Chinese Game with 3 dice in a covered chute device. Vendor uses numbers on a table with different odds or one-to one odds. (Cannot be combined as a BETO BETO game).

No. Available: 2

Minimum Bid: \$35,000.00

Common Area Fee: \$1700.00

Utilities: \$1700.00 (Open Air)

BINGO: (60ft. by 100ft SPACE)

No Instant-win electronic games allowed.

No. available: 1

Minimum Bid: \$12,500 .00

Common Area Fees: \$1800.00

Utilities: \$2000.00

SPIN THE WHEEL: (20ft. by 20 ft. booth)

Use of a spinning wheel to correlate with monetary or other prizes selected by the player before the wheel is spun.

No. available : 1

Minimum Bid: \$2000

Common Area Fees: \$800.00

Utilities: \$800 (Open Air)

Other Games of Chance are still being discussed by the Committee but must be approved by the Governor. Any additional Games of Chance that can be made a part of the 2010 Liberation Carnival will be put out to bid in the same manner as these Games of Chance . At this point, there is no final decision but a final determination will be made before May 14, 2010.

**2010 LIBERATION FESTIVITIES GUAHAN ISLAND FAIR
MISCELLANEOUS CONCESSIONS LIST**

| DESCRIPTION | # AVAILABLE | MINIMUM BID | COMMON AREA FEES | UTILITIES |
|---|--------------------|--------------------|-------------------------|------------------|
| BALLOON SALES: Stationary or Mobile | 2 | \$200.00 | \$200.00 | \$200.00 |
| NOVELTIES Toys & Trinkets (Imported) | 2 | \$200.00 | \$200.00 | \$200.00 |
| JEWELRY Cosmetics, Purses, etc. (Imported) | 1 | \$200.00 | \$200.00 | \$200.00 |
| MUSIC CD's, Tapes, Records (Imported) | 1 | \$200.00 | \$200.00 | \$200.00 |
| COMPUTERS Internet /Printing | 1 | \$200.00 | \$200.00 | \$300.00 |
| SOUVENIRS T-Shirts, Hats (Imported) | 2 | \$200.00 | \$200.00 | \$200.00 |

These booths are 10ft. frontage by 20 ft. depth inclusive of a 10ft canopy shade.

Other items like Karaoke, photo-shops, and fortune tellers, tarot readers can also submit bids for consideration. No submission will be considered that is any less than the lowest published rates above. Any combination of miscellaneous booths by one vendor will be assessed the full rate of Utilities and Common Area Fees for the first item and one-half the rate of Utilities and Common Area Fees for each additional item.

Local Arts & Crafts , Agriculture Plants, Vegetables and Ornamental Flowers will be made a part of the 2010 Liberation Festivities and only a minimal utility fee will be assessed provided, however, that the concessionaire provides their own 10ft. by 20 ft. canopy with no major electrical appliances or air-conditioning.

2010 LIBERATION FESTIVITIES GUAM ISLAND FAIR ALCOHOL, NON-ALCOHOL, & DRINKS CONCESSION LIST

ALCOHOL: 20ft. frontage by 20ft. depth inclusive of canopy shade

Beer, Wine Coolers, Wine

No. Available: 2

Minimum Bid: \$6,000.00

Common Area Fees: \$1500.00

Utilities: \$2000.00

NON-ALCOHOL: 20 ft. frontage by 20ft. depth inclusive of canopy shade

Sodas, Tea, Water, Coffee, Iced Coffee, Canned Energy Drinks

No. Available: 2

Minimum Bid :\$3000.00

Common Area Fees: \$1500.00

Utilities: \$2000.00

The Mayors' Council of Guam, as a non-profit organization, reserves the right to operate either of these concessions if no acceptable bids are submitted.

The Alcohol booth must be bid for and sponsored by a duly registered Non-Profit Organization in good standing with the Department of Revenue and Taxation.

**2010 LIBERATION FESTIVITIES GUAHAN ISLAND FAIR
CARNIVAL MECHANICAL RIDES AND INFLATABLES
REQUEST FOR BIDS**

Minimum Bids for carnival mechanical rides:

CHILDREN'S/ KIDDIE RIDES: Any Ride that can accommodate only children.
\$3000.00 for a set of 4 rides. \$1000 for each additional ride.

ADULT RIDES: Rides that accommodate anyone including adults.
\$4000.00 for a set of 3 rides. \$1000 for each additional ride

ASSORTED JUMPERS/INFLATABLES:

\$1500.00 per set of 4 inflatable/jumper. \$600 for each additional inflatable.

Common Area Fees: \$1500.00 per concessionaire.

Utilities: Sole Responsibility of Concessionaire

Submit all written bids in a sealed envelope to Mayor Paul McDonald, Chairperson, 2010 Liberation Festivities Concessions Committee. This is due no later than May 7, 2010, 5:00p.m., at the Mayors' Council of Guam Office, Hagatna. All submissions must include the following: Name, current address, contact number, and a copy of current business license.

The **Right of Exclusivity** will not be entertained to ensure that a variety of rides are available to the carnival patrons.

Individual utility applications for power and hook-up, including all fees, are the sole responsibility of the vendor.

Safety Certificates must be displayed for the public to view throughout the entire carnival period.

Safety Certificates by GFD, OSHA, must be obtained no later than June 18, 2010. Failure to obtain safety certificates will disallow vendor from operating and will automatically forfeit all fees assessed.

Vendor must have a General Liability Insurance that is in full force and effect for no less than \$100,000.00 per person and \$300,000.00 per incident. The 2010 Liberation Festivities Guam Island fair Executive Committee shall be a named insured. Proof of such insurance shall be provided to the 2010 Liberation Festivities Guam Island fair Executive Committee no later than June 18, 2010.

2010 LIBERATION FESTIVITIES GUAM ISLAND FAIR BIDDING RULES & REGULATIONS

The following Rules and Regulations have been established for the 2010 Liberation Festivities Guam Island Fair Carnival bidding process. Failure on the part of prospective bidders to adhere to these Rules & regulations may result in the disqualification of their bid(s).

1. Each bid packet will contain one (1) Bid Form. Please be advised that only one (1) bid may be submitted on each form. If you wish to bid for more than one (1) concession you will have to make copies of the bid form for each bid you want to submit. "Package Bidding" will not be allowed or accepted.
2. Each submitted bid must include, at a minimum, an equivalent of twenty-five percent (25%) security deposit of the bid price. Personal checks will not be accepted. Only cash, cashier's check, certified checks, or money orders will be acceptable. The payee is: 2010 Guahan Island Fair. **The 25% security deposit fee is non-refundable.**
3. Bids must be sealed in any envelope and will be accepted anytime, during normal working hours, Monday to Friday, 8a.m. to 5p.m., BUT NO LATER THAN 6:00p.m. on Tuesday, April 27, 2010 at the Mayors' Council of Guam Office, Suite 111F, J & G Commercial Building, Hagatna.
4. **Opening of bids will begin on April 27, 2010, at 6:01p.m., at the Mayors' Council of Guam Office.**
5. Successful bidders with qualified bids will be notified by telephone, or email commencing April 29, 2010 but no later than 5:00p.m., May 6, 2010.
6. Bids for beer sales and /or Games of Chance must have an attached 'Authorization Form' from a duly registered, and in good standing non-profit organization. Such non-profit organization will be verified with the Department of Revenue and Taxation before any award is given.
7. Bids for a Game of Skill should include a game description and any other information necessary to assist the committee to make decisions on those games that may be a DUPLICATE of another game.
8. Winning bid shall be awarded based on the highest bid price submitted and qualified for each category as determined during the opening of the bids.

9. All balances and fees for Concession Booth(s) awarded are to be made on or before 6:00p.m., on Friday , May 7, 2010.
10. In the event a bid has been awarded and the bidder is unable to submit payment in full, on or before the scheduled time on May 7, 2010, then such bid shall be disqualified and security deposit forfeited. The offer shall then be made to the next highest bidder. If there is no other bidder, the concession shall then be open for rebidding, or, at the discretion of the Committee, be sold at the bid price of the highest bid in that category.
11. The 2010 Liberation Festivities Guahan Island Fair Carnival Committee reserves the right to accept or refuse any and all bids.
12. Common Area Fees include common area clean-up, trash removal, common area toilets, and operation hours traffic and crowd control. Utility fees include utility application payments, primary and secondary power line installation, service drops and meters. All booths must provide their own electrical wiring capable of carrying their required loads. It is the responsibility of the vendor to provide provisions for utility connections to their individual booths.
13. In case of an unexpected disruption of the festivities due to "an act of God", inclusive of inclement weather, power/water outages, or other man-made disasters, the 2010 Liberation Festivities Executive Committee, along with the Carnival Committee, will not be responsible for any loss of life, limb, revenue, property or damages sustained.
14. It is the sole responsibility of the concessionaire to provide for his/her **own security** of his/her booth(s) and property before, during, and after carnival operations.
15. Concessionaires can only operate their booths based on their category or bid items. Vendors are restricted to operations within their assigned space and cannot operate games or sell items not identified for that space. Any vendor that does not comply or knowingly violates the terms of the Carnival Committee or these rules will be immediately notified either orally or in writing, to discontinue the alleged violation or be terminated from operating for the remainder of the Carnival period and all payments made to the Committee automatically forfeited.

NOTE: ALL MATTERS NOT DISCUSSED OR ADDRESSED BY THESE BIDDING RULES & REGULATIONS SHALL BE BROUGHT TO THE ATTENTION OF THE 2010 LIBERATION FESTIVITIES GUAHAN ISLAND FAIR EXECUTIVE COMMITTEE BY THE CONCESSIONS COMMITTEE FOR CONSIDERATION. THE DECISION(S) OF THE 2010 LIBERATION FESTIVITIES GUAHAN ISLAND FAIR EXECUTIVE COMMITTEE SHALL BE FINAL.

2010 LIBERATION FESTIVITIES GUAHAN ISLAND FAIR
BID FORM
(ONE BID PER FORM)

TO: 2010 LIBERATION FESTIVITIES CARNIVAL COMMITTEE

FROM: Name: _____
Address: _____
Contact Nos. Home: _____ Cell: _____ Work: _____

Organization: _____

If Non-Profit, please include name of organization's President and Secretary and

Contact Nos. _____ President

_____ Secretary

Contact Nos. _____

Organization EIN or TIN Number: _____

You must attach a Letter of Authorization from the above named organization for the operation of said concession.

Submitted herewith is my bid for a:

Name of Concession and Category

My bid amount is \$_____.

Please write your bid in words:_____.

I have included \$_____ **as the 25% Security Deposit of my Bid Amount which is non-refundable.**

I understand that should I be awarded this bid I must pay the balance in full, on or before, May 7, 2009, 6:00p.m., at the Mayors' Council of Guam Office, Hagatna, or forfeit the deposit amount and lose my rights to the Concession entirely.

Print Full Name

Date: _____

Signature

(LETTER FOR A NON-PROFIT ORGANIZATION)

Mayor Paul McDonald
Chairperson, Concessions Committee
2010 Liberation Festivities
Guahan Island Fair
Suite 111F
J & G Commercial Complex
Hagatna, Guam

SUBJECT: Letter of Authorization

Dear Sir:

We are submitting a Bid to operate a concession, namely

_____ during the 2010 Liberation Festivities Guahan Island Fair Carnival from June 23 to August 1, 2010. Our nonprofit organization is duly registered and is in good standing with the Department of Revenue and Taxation.

Print Name, President

Signature

Print Name, Secretary

Signature

Name of organization representative to the 2010 Liberation Festivities Guam Island Fair:

_____ Contact Number: _____

Dated this _____ day of _____, 2010.